



Louisville Metro Planning & Design Services

Detail, Revised Detail and General District Development Plan Checklist and Application

Case No. _____ Intake Staff: _____ Date: _____ Fee: _____

Application

Any additional required reviews, or approvals, must be obtained by the owner, or owner's representative, prior to the issuance of any building permit. It is the responsibility of the owner, or owner's representative, to verify that all Metro Land Development Code requirements are being followed.

Project Information

Project description (e.g., retail center and office development, waiver for design standards, etc.): _____

Detailed District Development Plan for a Mini-Warehouse project in the area of a PD

Project Name: A Another Room Self Storage

Primary Project Address: 12810 Taylorsville Road

Additional Address(es): 12814, 12818 Taylorsville Road, 3610 Hopewell Road

Primary Parcel ID(s): 004701090000

Additional Parcel ID(s): 004700070000, 004701430000, 004701440000

Estimated Project Cost: \$ _____ Projected Infrastructure Improvement Cost: \$ _____

If the property, or any portion thereof, has been the subject of a previous proposal in this office, please list the docket/case number(s). Examples include, but are not limited to, Rezoning, Variances, Appeals, Conditional Use Permits, Minor Plats, Category 3, Category 2B, etc. See list of resources attached to this application to obtain the below information.

Docket/Case #: _____ Docket/Case #: _____

Docket/Case #: _____ Docket/Case #: _____

Proposed Use: Mini-Warehouse Existing Zoning District: PD

Existing Use: Vacant Existing Form District: Town Center

Council District: 20 Fire Protection District: Jeffersontown

Deed Book(s)/ Page Numbers: 9949 X 398

The subject property contains 4.37 sf/ acres Number of Adjoining Property Owners (APO's): 14

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Contact Information

Owner: Check if primary contact

Name: Kenneth Delcour

Signature*: *Kenneth W Delcour*

Company: _____

Address: 7205 Arnoldtown Road

City: Louisville State: Ky Zip: 40214

Primary Phone: _____

Alternate Phone: _____

Email:** _____

Owner: Applicant: Professional: Check if primary contact

Name: Same as Owner

Signature*: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Primary Phone: _____

Alternate Phone: _____

Email:** _____

Owner: Applicant: Professional: Check if primary contact

Name: _____

Signature*: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Primary Phone: _____

Alternate Phone: _____

Email:** _____

Owner: Applicant: Professional: Check if primary contact

Name: Mark Madison

Signature*: *J. Mark Madison*

Company: Milestone Design Group, Inc.

Address: 108 Daventry Lane, Suite 300

City: Louisville State: Ky Zip: 40223

Primary Phone: 327-7073

Alternate Phone: 408-9376

Email:** markmadison@milestonedesign.org

*Owner(s) Information & Signature(s) or Certification Statement: Required. The application will not be accepted without it. A Certification Statement must be submitted with any application in which the owner(s) of the subject property is (are) a limited liability company, corporation, partnership, association, trustee, etc., or if someone other than the owner(s) of record sign(s) the application.
**Provide an e-mail address or fax # to receive agency comments for this case.

Certification Statement

I, N/A in my capacity as

Owner Authorized Agent Representative Other: _____

hereby certify that _____ is (are) the owner(s) of the
(owner / LLC / corporation / partnership / association / trustee / etc.)

property, which is the subject of this application, and that I am authorized to sign this application on behalf of the owner(s).

Signature: _____ Date: _____

I understand that knowingly providing false information on this application may result in any action taken hereon being declared null and void. I further understand that pursuant to KRS 523.010 et seq. knowingly making a material false statement, or otherwise providing false information, with the intent to mislead a public servant in the performance of his/her duty is punishable as a Class B misdemeanor.

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Louisville Metro Planning & Design Services

Standard Application

For staff use only: Case # _____ Date: _____ Intake Staff: _____ Amount \$: _____

Project Information

Type of Application(s) (e.g., Waiver, Variance, Conditional Use Permit, etc.): Planned Development District

Section of the Code Book that applies (if applicable): _____

Project description (e.g., retail center and office development, waiver for design standards, etc.): _____

Proposed Mini-Warehouse project

Project Name: A Another Room Self Storage

Primary Project Address: 12810 Taylorsville Road

Additional Address(es): 12814, 12818 Taylorsville Road, 3610 Hopewell Road

Primary Parcel ID(s): 004701090000

Additional Parcel ID(s): 004700070000, 004701430000, 004701440000

Estimated Project Cost: \$ _____ Projected Infrastructure Improvement Cost: \$ _____

If the property, or any portion thereof, has been the subject of a previous proposal in this office, please list the docket/case number(s). Examples include, but are not limited to, Variances, Appeals, Conditional Use Permits, Minor Plats, etc. See list of resources attached to this application to obtain the below information.

Docket/Case #: _____ Docket/Case #: _____

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Existing Use: Vacant Existing Form District: Town Center

Council District: 20 Fire Protection District: Jeffersontown

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Louisville Metro Planning & Design Services

Standard Application

Contact Information

Owner(s) Information & Signature(s) or Certification Statement: Required for all applications. The application will not be accepted without it. Add additional sheets as needed.

Attach any additional owners, or contact information, to this application. The Certification Statement must be completed if someone other than the owner(s) will be representing this case at Planning & Design Services (i.e., Surveyor, Engineer, Planner, Attorney, signing authority for a company, etc.)

Primary Owner: check if primary contact

Secondary Owner: check if primary contact

Name: Kenneth Delcour

Name: _____

Signature: *Kenneth W. Delcour*

Signature: _____

Company: _____

Company: _____

Address: 7205 Arnoldtown Road

Address: _____

City: Louisville State: Ky Zip: 40214

City: _____ State: _____ Zip: _____

Primary Phone: _____

Primary Phone: _____

Alternate Phone: _____

Alternate Phone: _____

Email.*: _____

Email.*: _____

Applicant: check if primary contact

Professional: check if primary contact

Name: Same as Owner

Name: Mark Madison

Signature: _____

Signature: *Mark Madison*

Company: _____

Company: Milestone Design Group, Inc.

Address: _____

Address: 108 Daentry Lane, Suite 300

City: _____ State: _____ Zip: _____

City: Louisville State: Ky Zip: 40213

Primary Phone: _____

Primary Phone: 327-7373

Alternate Phone: _____

Alternate Phone: 408-9376

Email.*: _____

Email.*: markmadison@milestonedesign.com

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* Please provide an e-mail address or fax # to receive agency comments for this case.

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Louisville Metro Planning & Design Services

Standard Application

Certification Statement

A Certification Statement must be submitted with any application in which the owner(s) of the subject property is (are) a limited liability company, corporation, partnership, association, trustee, etc., or if someone other than the owner(s) of record sign(s) the application.

I, N/A in my capacity as

Owner Representative Authorized Agent Other: _____

hereby certify that _____ is (are) the
(owner / LLC / corporation / partnership / association / trustee / etc.)

owner(s) of the property located at _____

which is the subject of this application, and that I, _____
owner / representative / authorized agent / other

am authorized to sign this application on behalf of the owner(s).

Print Name: _____

Signature: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Primary Phone: _____

Alternate Phone: _____

Email:* _____

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I understand that knowingly providing false information on this application may result in any action taken hereon being declared null and void. I further understand that pursuant to KRS 523.010 et seq. knowingly making a material false statement, or otherwise providing false information, with the intent to mislead a public servant in the performance of his/her duty is punishable as a Class B misdemeanor.

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Louisville Metro Planning & Design Services

Standard Application

Resource List

1. Planning & Design Services homepage: <http://www.louisvilleky.gov/PlanningDesign/>

2. Louisville & Jefferson County Information Consortium (LOJIC):

Metropolitan Sewer District (MSD)

700 West Liberty Street

Louisville, KY 40203-1911

<http://www.lojic.org/>

Instructions for obtaining a Development Information Sheet:

a. Go to <http://www.lojic.org/>

b. Place the cursor over **"Interactive Map"** in the menu at the left

c. Wait for the pop-up menu to appear and click on **"Standard Information"**

d. Search for the property by address, parcel, or intersection

e. On the toolbar at the left, click the **green circle** with an "i" in it

f. Click on the property and wait for the Development Information Sheet to appear at the right

g. Click **"Export to PDF"** and then print

3. Property Valuation Administration (PVA):

Fiscal Court Building

531 Court Place, Suite 504

Louisville, KY 40202-3393

(502) 574-6380

Instructions for obtaining property owner information for mailing labels:

a. Go to <http://jeffersonpva.ky.gov/>

b. Use the property search tool at the top right hand corner of the page to find property owner names

c. Look up property owners' addresses using phone book

Or

a. Visit the PVA office in the Fiscal Court Building at 531 Court Place, Suite 504 to obtain full owner and owner address information

4. Jefferson County Clerk's Office

2nd Floor of Metro Hall

527 West Jefferson Street

Louisville, KY 40202

(502) 574-6220

<http://www.jeffersoncountyclerk.org/>

Many deeds, plats and other records are available online at:

<http://www.landrecords.jcc.ky.gov/records/S0Search.html>

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Louisville Metro Planning & Design Services

Detail, Revised Detail and General District Development Plan Checklist and Application

Case No. 18457 Intake Staff: JG. Date: 11/21/12 Fee: 309.50

Checklist

- 1. Completed application form (see attached)
- 2. Copy of the Land Development Report Sheet*
- 3. Letter of explanation for the proposed development
- 4. Copy of current recorded deed*
- 5. One (1) set of mailing labels including adjoining property owners (APO's), individuals who provided testimony (oral or written) in support or opposition concerning the change in zoning and all those listed on the application*.
- 6. One (1) photo copy of the mailing label sheet (APO's).
- 7. One (1) 8.5 x 11 inch reduced copy of the site plan for distribution with the staff report that will be prepared for the case
- 8. Twelve (12) 24" x 36" copies of the Development Plan, tri-folded accordian style (See Site Plan Requirement Chart below)
- 9. One set of renderings of the **building or buildings proposed for the site**. The rendering must contain views of **ALL** sides of the building(s).

* Please see attached Resources page for more information on obtaining these documents.

Fee Schedule

Cash, charge or check made payable to Louisville Metro Finance. If two or more applications requiring a land use restriction form are submitted simultaneously for the same site, only one \$25.50 Clerk's fee is required in addition to the application fees. Additional notice fees are not required for any case filed under the same case number with a Rezoning or Conditional Use Permit.

<input checked="" type="checkbox"/> 10. Fees:	Application	\$270.00	
	Clerk's Fee	\$ 25.50	
	Sub-TOTAL	\$ 295.50	
	Notice Fee @ \$ 1.00 per notice =	+ <u>14</u>	
	TOTAL	\$ <u>309.50</u>	<u>309.50</u>

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Site Plan Requirement Chart

All Plans must show the following minimum information or the submittal may be rejected upon initial review. Missing information will cause delays in the review process.

<input checked="" type="checkbox"/> Plan drawn to engineer's scale	<input checked="" type="checkbox"/> Property lines with dimensions (new lots shall show bearings)
<input checked="" type="checkbox"/> North arrow shown	<input checked="" type="checkbox"/> Contour Lines shown on plan (new lots shall show bearings)
<input checked="" type="checkbox"/> Vicinity map shown	<input checked="" type="checkbox"/> Existing and/or proposed structures shown and identified
<input checked="" type="checkbox"/> Site address	<input checked="" type="checkbox"/> Required building setbacks with dimensions
<input checked="" type="checkbox"/> Tax block and lot number	<input checked="" type="checkbox"/> Internal pedestrian walkways with dimensions
<input checked="" type="checkbox"/> Zoning of property	<input checked="" type="checkbox"/> Location, ownership, deed book & page of all adjacent property owners
<input checked="" type="checkbox"/> Zoning of adjacent properties	<input checked="" type="checkbox"/> Net & gross acreage of site
<input checked="" type="checkbox"/> Existing use	<input type="checkbox"/> If residential, provide net and gross density, and number of dwelling units
<input checked="" type="checkbox"/> Proposed use	<input checked="" type="checkbox"/> Dimensions of drive lanes and points of ingress/ egress
<input checked="" type="checkbox"/> Street name shown	<input type="checkbox"/> Off-street parking including ADA parking spaces shown
<input checked="" type="checkbox"/> Right of way/ sidewalks with width shown	<input checked="" type="checkbox"/> Typical dimensions of parking spaces and aisles
<input checked="" type="checkbox"/> Parking calculations	<input type="checkbox"/> Off-street loading areas if applicable
<input checked="" type="checkbox"/> Gross building footprint area	<input type="checkbox"/> Accessory structures shown with required screening applicable
<input checked="" type="checkbox"/> Gross floor area of buildings	<input checked="" type="checkbox"/> ILA/VUA calculations (may be shown on tree canopy plan) if applicable
<input type="checkbox"/> Existing tree masses	<input checked="" type="checkbox"/> Landscape buffer areas in accordance with Chapter 10 of the LDC
<input checked="" type="checkbox"/> Height of structures	<input type="checkbox"/> Form District boundaries and transition zones shown if required by regulations
<input type="checkbox"/> Freestanding signage-existing/ proposed	<input checked="" type="checkbox"/> Revision Date Box
<input checked="" type="checkbox"/> Plan date	

Resources

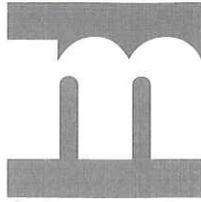
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Metropolitan Sewer District (MSD)
700 West Liberty Street
Louisville, KY 40203-1911
<http://www.lojic.org/>
Instructions for obtaining a Land Development Report:
 - a. Detailed instructions are available online at <http://www.louisvilleky.gov/PlanningDesign/IWantTo/Find+a+Zoning+District.htm>
3. Property Valuation Administration (PVA):
Fiscal Court Building
531 Court Place, Suite 504
Louisville, KY 40202-3393
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 Or
 - a. Visit the PVA office in the Fiscal Court Building at 531 Court Place, Suite 504 to obtain full owner and owner address information
4. Jefferson County Clerk's Office
2nd Floor of Metro Hall
527 West Jefferson Street
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<http://www.jeffersoncountyclerk.org/>

Many deeds, plats and other records are available online at:
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milestone



design group inc.

Letter of Explanation

A Another Room Self Storage

The owner / developer is proposing to construct a mini-warehouse project on the site. There is a manager's office and apartment also proposed. All structures will be one story.

All lots will be consolidated into one lot.
Underground drainage detention is proposed.

No waivers or variances are proposed.

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