

Forms & Fees

Application Forms are available in our offices or online at:

<http://www.louisvilleky.gov/ip/Construction+Review/Permit+Applications+and+Forms.htm>

A submittal should include a completed application form and drawings to explain the project. Refer to the residential checklist:

<http://www.louisvilleky.gov/NR/rdonlyres/9287CA8B-BE4E-4854-9FDA-B5F0E5109373/0/ResidentialPlanReviewChecklist2010.pdf>

Fees are noted on the application forms and posted on our website at:

<http://www.louisvilleky.gov/ip/Construction+Review/Permit+Fees.htm>

Plumbing Permits are obtained from the State Department of Housing, Buildings, & Construction Division of Plumbing. Their forms, regulations, and contact information can be found on their website:

<http://dhbc.ky.gov/Plb/Pages/default.aspx>.

Inspections

All permits require inspections by our department to ensure that all applicable code requirements have been met and that the project has been constructed according to the approved plans.

The number of inspections varies according to each project but generally occur at foundation stage, framing or "rough-in" stage, and a final inspection.

It is the responsibility of the permit holder to notify the department when the work is ready for inspection

*The Division of Construction Review,
Develop Louisville administers the
construction review process to
protect the health, safety, and welfare
of the community by reviewing and
inspecting newly constructed and
altered buildings and structures for
compliance with the Kentucky
Building Code.*



LOUISVILLE METRO
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Construction Review,
Develop Louisville

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[www.louisvilleky.gov/ip/
Construction+Review](http://www.louisvilleky.gov/ip/Construction+Review)

Need A Permit For That?



HOMEOWNER'S PERMIT TOOLBOX: IN-GROUND SWIMMING POOLS

A QUICK GUIDE TO PERMITTING YOUR
POOL PROJECT

In LOUISVILLE METRO



What is a Building Permit?

A building permit gives you legal permission to start construction on a building project in accordance with approved plans. These are required by local Ordinance and the Kentucky Building Code.

When do you need a Building Permit?

The Kentucky Building & Residential Codes require a permit to construct, enlarge, remodel, or change occupancy of a building, or to erect, install alter, repair, remove, convert or replace any electrical, gas, mechanical, or plumbing system. An accessory structure less than 200 square feet in area does not require a permit

Who can apply for a Building Permit?

Building Permits may be issued to either the property owner or a licensed & identified contractor

Search for contractors that are properly identified with the department

here: <http://portal.louisvilleky.gov/codesandregs/contract-or-report>

NOTE: These are general comments only, your site may have additional requirements based on site specific conditions.

Building Code Considerations:

An in-ground pool requires a building permit. An adjacent ground level patio does not.

An above ground pool does not require a permit. An adjacent raised pool deck does require a permit.

The raised pool deck is most commonly reviewed as a wood deck with requirements for foundations, framing, lumber spans, stair detailing, handrails, and guardrails.

An in-ground pool requires a surrounding barrier to provide protection against accidental drowning by restricting access.

The homeowner is ultimately responsible to provide the barrier even if the pool installer does not include it in his project scope.

The barrier shall be minimum 48" tall with openings that do not allow passage of a 4" diameter sphere. It may have a lockable gate.

In-ground pool projects often have a variety of electric items including motors, filtration equipment, lighting, heaters, etc that require an electrical permit.

Zoning Considerations:

Pools and decks shall not encroach into any required setbacks on the property.

The Land Development Code can be found on the website of Planning & Design Services: <http://www.louisvilleky.gov/PlanningDesign/>

Other Approvals

A building permit evaluates a project for conformance with the Kentucky Building Codes. In Louisville Metro there are additional regulations that may apply to your project.

Small Cities

Smaller cities within Louisville may require review of projects within their city limits. Be sure to check for such requirements as you plan your project.

Preservation Districts and Overlays

Projects in the local Preservation Districts and Overlays involving changes to the exterior of a property or building require review and approval prior to issuance of a building permit. Contact Planning & Design Services for information regarding Preservation Districts and Overlays.

Utility Easements

Your property may contain utility easements which may prohibit construction. Confirm the existence of any easements as you plan your project and confirm any restrictions with the utility.

Existing Structures and Nonconformity:

Generally, existing safe structures that do not comply with current codes are allowed to remain as is. Modifications or additions cannot increase their non-compliance.

Site Information

To learn the zoning and form district, as well as other useful geographic information about your property look it up on the LOJIC mapping website here: <http://www.lojic.org/>